THE BALOCHISTAN AGRICULTURE ENGINEERING DEPARTMENT SUBORDINATE (BPS-1 TO 15) SERVICE RULES, 2017

Service Rules No. XXXVIII of 2017

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¹THE BALOCHISTAN AGRICULTURE ENGINEERING DEPARTMENT SUBORDINATE (BPS-1 TO 15)

These rules have been issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. SOR-II (1)3/2017-S&GAD/2420-69, dated 17th April, 2017; published in the Balochistan Gazette (Extraordinary) No. 86, dated 17th April, 2017.

SERVICE RULES, 2017

NOTIFICATION

[17th April, 2017]

No. SOR-II (1)3/2017-S&GAD/2420-69. In exercise of powers conferred by Section 25 of the Balochistan Civil Servants Act, 1974¹, (Act No. IX of 1974), the Government of Balochistan is pleased to make the following rules regulating the recruitment to the Balochistan Agriculture Engineering Department Subordinate (BPS-1 to 15) Service, and prescribing conditions of service for the persons appointed thereto, namely:

THE BALOCHISTAN AGRICULTURE ENGINEERING DEPARTMENT SUBORDINATE (BPS-1 TO 15) SERVICE RULES, 2017

Service Rules No. XXXVIII of 2017

PART I - GENERAL

- 1. **Short title and commencement.** (1) These rules may be called "the Balochistan Agriculture Engineering Department Subordinate (BPS-1 to 15) Service Rules, 2017".
 - (2) They shall come into force at once.
- 2. **<u>Definitions.</u>** (1) In these rules, unless there is anything repugnant in the subject or context,—
 - (a) "**Act**" means the Balochistan Civil Servants Act, 1974² (Act No. IX of 1974):
 - (b) "Appendix" means the Appendix annexed to these rules;
 - (c) "Appointing Authority" means the appointing authority as specified in rule 4;
 - (d) "Board" means a Board of Intermediate and Secondary Education established by law in Pakistan or any other educational authority or institution declared by Government in consultation with Commission to be a Board for the purpose of these rules;
 - (e) "Basic Pay Scales (BPS)" means the Basic Pay Scale of a post as specified in column 2 of the Appendix and such other post in the Service as may be specified by the Government from time to time for the purpose of these rules;
 - (f) "Commission" means the Balochistan Public Service Commission²;

Balochistan Act IX of 1974; passed by the Balochistan Assembly on 19th June, 1974; assented to by the Governor of Balochistan; and published in the Balochistan Gazette (Extraordinary) No. 41 dated 20th July, 1974.

Commission constituted under the Balochistan Public Service Commission Act, 1989 (Act II of 1989); published in the Balochistan Gazette (Extraordinary) No. 88, dated 23rd May, 1989; and earlier to that constituted under the Balochistan Ordinance II of 1978 (repealed) and the Balochistan Act IV of 1974 (repealed).

- (g) "**Department**" means the Balochistan Agriculture and Cooperatives Department¹;
- (h) "Government" means the Government of Balochistan;
- (i) "**Initial recruitment**" means appointment made otherwise than by promotion or transfer from another Service/ Department/Post;
- (j) "Post" means a post specified in column 2 of the Appendix and such other post in the Service as may be specified by the Government from time to time for the purpose of these rules;
- (k) "Recognized Institute" means any institute established by law in Pakistan or any other Institute declared by the Government in consultation with the Commission to be a recognized Institute for the purpose of these rules;
- (l) "Recognized University" means any University established by law in Pakistan or any other University declared by the Government in consultation with the Commission to be a recognized University for the purpose of these rules;
- (m) "Rules" means the Balochistan Agriculture Engineering Department Subordinate (BPS-1 to 15) Service Rules, 2017;
- (n) "**Service**" means the Balochistan Agriculture Engineering Department Subordinate (BPS-1 to 15) Service; *and*
- (o) "Selection/Promotion Committee" means the Selection/ Promotion Committees constituted by the Department under the rule 5 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009²;
- (2) Words and expressions used but not defined herein above sub-rule (1), unless the context otherwise requires, shall have the same meanings as assigned to them in the Act.

PART II - RECRUITMENT

- 3. **Eligibility and Composition of the Service.** (1) No person who is married to a foreign national shall be eligible for appointment to the Service.
- (2) The restriction imposed hereinabove sub-rule (1), may be relaxed by Government in case of a person who is married or proposed to marry a foreign national of any country recognized by the Government of Pakistan.
- (3) The Service shall comprise of the posts as specified in column 2 of the Appendix and such other posts as may be determined by Government from time to time.
- 4. **Appointing Authority.** Appointment to the posts in the Service shall be made by the appointing authority as specified in rule 4 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009¹.

An Administrative Department of the Government of Balochistan, *see* S. No. 1, Schedule II of the Balochistan Government Rules of Business, 2012, published in Balochistan Gazette (Extraordinary) No. 115, dated 14th December, 2012.

² Rules issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. SORI-5(13)1/S&GAD/2007/1857-1956, dated 27th October, 2009; and published in the Balochistan Gazette (Extraordinary) No. 165, dated 27th October, 2009.

- 5. <u>Method of Recruitment.</u>— (1) The appointment to the posts and Basic Pay Scales of the post in the Service shall be as specified in column 4 of the Appendix.
- (2) All the posts for initial recruitment shall be filled from amongst the candidates domiciled/local of Balochistan.
- 6. **Age.**—No person, who is less than 18 years or more than 28 years of age shall be appointed to the Service by initial recruitment:

Provided that only the upper age limit may be relaxed in terms of rules 3 and 4 of the Balochistan Government Initial Appointment to Civil Service Posts (Age and Relaxation of Upper Age Limit), Rules, 2012¹.

- 7. **Qualification.** (1) No person shall be appointed to a post and Basic Pay Scale in Service by Initial recruitment, unless he possesses the qualifications prescribed for the post in column 3 of the Appendix.
- (2) No person, not already in Government Service, shall be appointed to the Service unless he produces a certificate of character from the Principal/Academic Officer of the academic institution last attended and also certificates of character from two other responsible persons/gazetted officers, not being his relatives and who are well acquainted with his character and antecedents.
- (3) No person shall be appointed by initial recruitment to the Service unless he is declared to be physically fit by the Medical Board constituted by the Government for the purpose or a Government Medical Officer not below the rank of District Health Officer, as the case may be.

PART III - CONDITIONS OF SERVICE

- 8. **Probation.** A person appointed to a post in the Service on regular basis shall remain on probation for a period as prescribed in rule 2-A of the Balochistan Civil Servants (Confirmation) Rules, 2012².
- 9. <u>Confirmation.</u> After satisfactory completion of the probationary period, a civil servant appointed on probation under rule 8, provided that he holds a substantive post, shall be eligible for confirmation in service or a post or a Basic Pay Scale as prescribed in rule 20 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009³ and in rule 3 of the Balochistan Civil Servants (Confirmation) Rules, 2012¹.
- 10. <u>Seniority.</u>— (1) The *inter se* seniority of the members of the Service appointed to the posts in the same Basic Pay Scale shall be determined as prescribed in rule 21 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009² and in the Balochistan Civil Servants (Seniority) Rules, 2008⁴.

Rules issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. S.O. (R-I)1(16)/2012-S&GAD/961-1060, dated 16th April, 2012; and published in the Balochistan Gazette (Extraordinary) No. 29, dated 16th April, 2012.

Rules issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. SORI-5(13)1/S&GAD/2007/1857-1956, dated 27th October, 2009; and published in the Balochistan Gazette (Extraordinary) No. 165, dated 27th October, 2009.

Rules issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. S.O. (R–I) 3 (12)/2013-S&GAD/808-907, dated 25th February, 2013; and published in the Balochistan Gazette (Extraordinary) No. 35, dated 25th February, 2013.

⁴ Rules issued by the Services and General Administration Department, Government of Balochistan, , vide its Notification No.SORI.1(17)S&GAD/2007/929-1030 dated 25th August, 2008; and published in the Balochistan Gazette (Extraordinary) No. 222, dated 25th August, 2008.

11. <u>Liability to Transfer and Serve.</u> The members of the Service shall be liable to

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- (a) transfer anywhere in Balochistan; and
- (b) to serve in any department of Government or any local authority or statutory body setup or established by Government:

Provided that where a member of the Service is required to serve in a post outside his Service or cadre, his terms and conditions of service as to his pay shall not be less favourable than those to which he would have been entitled, if he has not been so required to serve.

- 12. <u>General Rules.</u> In all matters not expressly provided for in these rules, members of the Service shall be governed by such rules as have been or may hereafter be prescribed by the Government and made applicable to them.
- 13. **Relaxation.** Any provision of these rules, for reasons to be recorded in writing, may be relaxed in individual cases, if Government is satisfied that a strict application of the rules would cause undue hardship to the individual concerned:

Provided that wherever such relaxation involves a question on which consultation with the Commission is mandatory, the Commission shall be consulted before the relaxation is made.

- 14. **<u>Delegation.</u>** The Government may delegate all or any of its powers under these rules, to any officer subordinate to it.
- 15. **Repeal.** The Balochistan Agriculture Engineering Department Subordinate (Grade-2 to 15) Service Rules, 1982¹, are hereby repealed.

BY ORDER OF GOVERNOR BALOCHISTAN

CHIEF SECRETARY
GOVERNMENT OF BALOCHISTAN

(See Appendix on next page)

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These rules were issued by the Services and General Administration Department, Government of Balochistan, vide its Notification No. SOR (2)42/S&GAD 79, dated 26th June, 1982; and published in the Balochistan Gazette (Extraordinary) No. 118, dated 26th June, 1982, now repealed by R. 15. These Rules repealed the earlier West Pakistan Agriculture Department Subordinate Service Rules, 1965 in their application to the Province of Balochistan.

APPENDIX

{See Rules 2 (1) (b) 3 (3), 5 & 7 (1)}

Serial No.	Nomenclature and basic pay scale (BPS) of the Post	Minimum qualification for initial recruitment	Method of recruitment
1	2	3	4
1.	Tyre Officer, (BPS-13).	Three (3) years' Diploma from Government recognized Institute in Mechanical Engineering.	By initial recruitment.
2.	Security Assistant, (BPS-12).		By promotion from amongst the members of the Service holding the posts of Time Keepers (BPS-5), having at least five (5) years' service as such, on seniority cum fitness basis.
3.	Foreman, (BPS-11) (Machine Shop).		By promotion from amongst the members of the Service holding the posts of Assistant Foreman (BPS-9)/ Machinist (BPS-8)/ Turner (BPS-8) and Instrument Mechanic (BPS-8) having at least seven (7) years' service in the relevant discipline, on seniority cum fitness basis.
4.	Foreman, (BPS-11) (Auto Shop).		By promotion from amongst the members of the Service holding the posts of Assistant Foreman (BPS-9)/ Charge Mechanic (BPS-9) and Auto Mechanic (BPS-8) in the relevant discipline of "Auto Shop" having at least seven (7) years' service in the relevant discipline, on seniority cum fitness basis.
5.	Foreman, (BPS-11) (Tractor/Dozer		By promotion from amongst the members of the Service holding the posts of Assistant Foreman

	repair Shop).		(BPS-9)/ Charge Mechanic (BPS-9) and Mechanic (Diesel/Pump) (BPS-8) having at least seven (7) years' service in the relevant discipline, on seniority cum fitness basis.
6.	Foreman, (BPS-11) (Auto Electric Shop).		By promotion from amongst the members of the Service holding the posts of Auto Electrician (BPS-8) having at least seven (7) years' service, on seniority cum fitness basis.
7.	Foreman, (BPS-11) (Electric Shop).		By promotion from amongst the members of the Service holding the posts of Auto Electrician (BPS-8) having at least seven (7) years' service in relevant discipline, on seniority cum fitness basis.
8.	Foreman, (BPS-11) (Ancillary Shop).		By promotion from amongst the members of the Service holding the posts of Assistant Foreman (BPS-9)/ Welder (BPS-8)/ Moulder (BPS-8)/ Pattern Maker (BPS-8)/ Carpenter (BPS-8)/ Black Smith (BPS-8)/ Denter (BPS-8)/ Tin Smith (BPS-8)/ Tyre Vulcanizer (BPS-8)/ Painter (BPS-8)/ Upholster (BPS-8) in the line of "Ancillary shop" having at least seven (7) years' service in the relevant discipline, on seniority cum fitness basis.
9.	Sub-Engineer, (BPS-11).	Three (3) years' Diploma in Mechanical/ Electrical Engineering from a recognized Institute.	(a) 20% by promotion from amongst the members of the Service holding the posts of Supervisor (BPS-8)/ Unit Supervisor (BPS-9) having three (3) years' Diploma in Mechanical Engineering/ Electric

			from a recognized Institute with at least three (3) years' service as such, on seniority cum fitness basis; (b) 40% by initial recruitment (for Mechanical Engineering discipline); and (c) 40% by initial recruitment (for Electrical Engineering discipline).
10.	Draftsman, (BPS-11).	Three (3) years' Diploma of Associate Engineer in Draftsmanship from a recognized University/ Institute.	By initial recruitment.
11.	Assistant Foreman, (BPS-9).		By promotion from amongst the members of the Service holding the posts of Mechanic (BPS-8) (Diesel/Auto/Pump), Machinist (BPS-8), Carpenter (BPS-8), Electrician (BPS-8), Welder (BPS-8), Pattern Maker (BPS-8), Freighter Operator (BPS-8), Denter (BPS-8), Painter (BPS-8), Upholster (BPS-8), Radiator Maker (BPS-8), Black Smith (BPS-8), Tyre Vulcanizer (BPS-8) possessing four (4) years' Service experience as Mechanic, Freighter Operator, Machinist, Electrician, Welder, Pattern Maker or possessing six (6) years' Service experience as Carpenter, Upholster or Pattern Maker, Radiator Maker, Valcunizer, Panter, Denter, Black Smith, Tine Smith in the Department, on seniority cum fitness basis.
12.	Charge Mechanic, (BPS-9).		By promotion from amongst the members of the Service holding

			the posts of Diesel Mechanic (BPS-8) having at least four (4) year's service as such, on seniority cum fitness basis.
13.	Unit Supervisor, (BPS-9).	Three (3) years' Diploma in Mechanical/ Electrical Engineering from a recognized Institute.	 (a) 20% by promotion from amongst the members of the Service holding the posts of Training Instructor (BPS-8)/ Supervisor (BPS-8)/ Junior Supervisor (BPS-4)/ Dozer Driver (BPS-6) with three (3) years' Service experience as Training Instructor/ Supervisor or seven (7) years' Service experience as Junior Supervisor/ Dozer Driver having qualification of Higher Secondary Schools Certificate in the Department, on seniority cum fitness basis; (b) 50% by initial recruitment (for Mechanical Engineering discipline); and (c) 30% by initial recruitment (for Electrical
14.	Training Instructor/	(a) Secondary School	Engineering discipline). By initial recruitment.
	Supervisor, (BPS-8).	Certificate from a recognized Board; and	
		(b) three (3) years' experience in operation, maintenance and repair of Tractors; <i>or</i>	
		(c) one (1) year's Diploma in Mechanical from a recognized Government Technical Training	

			Centre/ Vocational Institute.		
15.	Mechanic (Dozer Shop), (BPS-8).	(a) (b)	one (1) year's Diploma in Diesel from a recognized Government Technical Training Centre/Vocational Institute; and three (3) years' experience in repair and maintenance.	(a) (b)	75% by promotion from amongst the members of the Service holding the posts of Fitter (BPS-5) (Dozer Shop) having five (5) years' experience in the Department on seniority cum fitness basis. Be able to overhaul independently the engine of bulldozers; and 25% by initial recruitment.
16.	Mechanic (Vehicle Shop), (BPS-8).	(a) (b)	one (1) year's Diploma in Auto from a recognized Government Technical Training Centre/Vocational Institute; and three (3) years' experience in repair and maintenance.	(a) (b)	75% by promotion from amongst the members of the Service holding the posts of Fitter (BPS-5) (Vehicle Shop) having five (5) years' experience in the Department on seniority cum fitness basis. Be able to overhaul independently the engine of Petrol/ Diesel Vehicle; and 25% by initial
17.	Pump Mechanic, (BPS-8).			mem the havin expe Cele Prac	recruitment. promotion from amongst the abers of the Service holding posts of Fitter (BPS-5) and at least five (5) years' crience of Fuel Injection bration and Pump Room tices in the Department, on prity cum fitness basis.
18.	Auto/Line Electrician, (BPS-8).	(a)	one (1) year's Diploma in Auto Electric Technology from a recognized Government Technical	(a)	75% by promotion from amongst the members of the Service holding the posts of Helper

		Training Centre/ Vocational Institute; and (b) three (3) years' experience as Electrician.	Electrician (BPS-2) having seven (7) years' experience in repair, maintenance and setting of electric parts and components, on seniority cum fitness basis. Be able to overhaul independently; and (b) 25% by initial recruitment.
19.	Mechanist/ Turner/ Instrument Mechanic, (BPS-8).	one (1) year's Diploma in Machine Shop from a recognized Government Technical Training Centre/Vocational Institute.	(a) 75% by promotion from amongst the members of the Service holding the posts of Bench Fitter (BPS-5)/ Assistant Turner (BPS-4) (Machine Shop) having seven (7) years' Service as such, on seniority cum fitness basis; and (b) 25% by initial recruitment.
20.	Welder, (BPS-8).	 (a) one (1) year's Diploma in Gas and Electric Welding from a recognized Government Technical Training Centre/Vocational Institute; and (b) three (3) years' experience in Gas and Electric Welding. 	 (a) 75% by promotion from amongst the members of the Service holding the posts of Fitter (BPS-5) having seven (7) years' Service in Gas and Electric Welding, on seniority cum fitness basis; and (b) 25% by initial recruitment.
21.	Pattern Maker, (BPS-8).	(a) one (1) year's Diploma in Pattern Making from a recognized Government Technical Training Centre/ Vocational Institute; and (b) three (3) years'	(a) 75% by promotion from amongst the members of the Service holding the posts of Fitter (BPS-5) (Pattern Making Shop), having seven (7) years' experience in Pattern

		experience in Pattern Making.	Making work in the Department on seniority cum fitness basis. Be able to make pattern independently; and (b) 25% by initial recruitment.
22.	Carpenter, (BPS-8).	 (a) one (1) year's Diploma in carpentry from a recognized Government Technical Training Centre/ Vocational Institute; and (b) three (3) years' experience in carpentry. 	 (a) 75% by promotion from amongst the members of the Service holding the posts of Assistant Carpenter (BPS-4) having at least five (5) years' Service as such, on seniority cum fitness basis. Be able to manufacture vehicles cabin and office furniture independently; and (b) 25% by initial recruitment.
23.	Moulder, (BPS-8).	(a) one (1) year's Diploma in Moulding from a recognized Government Technical Training Centre/ Vocational Institute; and (b) three (3) years' experience in moulding.	 (a) 75% by promotion from amongst the members of the Service holding the posts of Assistant Moulder (BPS-4) having at least five (5) years Service as such, on seniority cum fitness basis; and (b) 25% by initial recruitment.
24.	Upholster, (BPS-8).		By promotion from amongst the members of the Service holding the posts of Fitter (BPS-5) (Upholster Shop) having at least seven (7) years' Service as such, on seniority cum fitness basis. Enable to work independently.
25.	Denter,	(a) one (1) year's Diploma in	(a) 75% by promotion from

	(BPS-8).	dentering from a recognized Government Technical Training Centre/ Vocational Institute; <i>and</i> (b) three (3) years' experience in dentering.	amongst the members of the Service holding the posts of Fitter (BPS-5) (Denting Shop) having at least seven (7) years' Service as such, on seniority cum fitness basis. Enable to work independently; and (b) 25% by initial recruitment.
26.	Painter, (BPS-8).		By promotion from amongst the members of the Service holding the posts of Fitter (BPS-5) (Painter Shop) having at least seven (7) years' Service as such, on seniority cum fitness basis.
27.	Radiator Maker, (BPS-8).	 (a) one (1) year's Diploma in Radiator making from a recognized Government Technical Training Centre/ Vocational Institute; and (b) three (3) years' experience in Radiator making. 	 (a) 75% by promotion from amongst the members of the Service holding the posts of Assistant Radiator Maker (BPS-4) having at least seven (7) years' Service as such, on seniority cum fitness basis; and (b) 25% by initial recruitment.
28.	Black Smith/ Tin Smith, (BPS-8).	one (1) year's Diploma in Black Smithy from a recognized Government Technical Training Centre/ Vocational Institute.	 (a) 75% by promotion from amongst the members of the Service holding the posts of Fitter (BPS-5) (Black/Tin Smith Shop) having at least five (5) years' Service as such, on seniority cum fitness basis; and (b) 25% by initial recruitment.
29.	Freighter Operator,	Heavy Vehicle Driving licence	

	(BPS-8).	and five year' experience in maintenance and driving of 15/25 tons capacity vehicles.	amongst the members of the Service holding the posts of M.T. Driver (BPS-4) (Heavy Vehicle), Crane Operator (BPS-8) having at least five (5) years' Service as M.T. Driver or Crane Operator in the Department, on seniority cum fitness basis; and (b) 25% by initial recruitment.
30.	Tyre Vulcanizer, (BPS-8).		By promotion from amongst the members of the Service holding the posts of Fitter (BPS-5) (Tyre Vulcanizing Shop) having at least five (5) years' Service as such, on seniority cum fitness basis.
31.	Crane Operator, (BPS-8).	Heavy Duty Vehicle Driving license and three years' experience in Crane Operator.	(a) 75% by promotion from amongst the members of the Service holding the posts of M.T. Cleaner (BPS-2) possessing Heavy Vehicle Driving License and having at least five (5) years' Service in the Department, on seniority cum fitness basis; and (b) 25% by initial recruitment.
32.	Dozer Driver/ Dozer Operator, (BPS-6).		(a) 70% by promotion from amongst the members of the Service holding the posts of Dozer Cleaner (BPS-2) having at least seven (7) years' Service as such, on seniority cum fitness basis; and

			(b) 30% by promotion from amongst the members of the Service holding the posts of Dozer Cleaner (BPS-2) possessing qualification of Matriculation having at least seven (7) years' Service in operation of Dozers as such, on seniority cum fitness basis.
33.	Senior Store Keeper, (BPS-6).		By promotion from amongst the members of the Service holding the posts of Junior Store Keeper (BPS-5)/ Tool Room Keeper (BPS-5)/ Store Munshi (BPS-5)/ Store Clerk (BPS-5)/ Store Ledger Clerk (BPS-5) having at least three (3) years' Service as such, on seniority cum fitness basis. Enable to work independently.
34.	Fitter, (BPS-5) (Dozer Shop).	One (1) year's Diploma in repair and maintenance of machinery from a recognized Government Technical Training Centre/ Vocational Institute with one (1) year's experience in the line.	(a) 75% by promotion from amongst the members of the Service holding the posts of Trained Helper (BPS-2)/ Helper (BPS-2) (Dozer Shop) having at least three (3) years' Service as such, on seniority cum fitness basis; and (b) 25% by initial recruitment.
35.	Fitter, (BPS-5) (Auto Shop).	One (1) year's Diploma in repair and maintenance of machinery from a recognized Government Technical Training Centre/ Vocational Institute with one (1) year's experience	(a) 75% by promotion from amongst the members of the Service holding the posts of Trained Helper (BPS-2)/ Helper (BPS-2)/ Helper (BPS-2)

		in the line.	(Auto Shop) having at least three (3) years' Service as such, on seniority cum fitness basis; and (b) 25% by initial recruitment.
36.	Bench Fitter, (BPS-5).		By promotion from amongst the members of the Service holding the posts of Helper (BPS-2)/ Helper Hand (BPS-2)/ Trained Helper (BPS-2) (Machine Shop) having at least three (3) years' Service as such, on seniority cum fitness basis.
37.	Junior Store Keeper/ Tool Room Keeper/ Store Munshi/ Store Clerk/ Store Ledger Clerk, (BPS-5).	 (a) Secondary School Certificate from a recognized Board; and (b) knowledge of operating of computer having three months certificate course with skill of computer typing; and (c) Preference shall be given to a person having store keeping experience. 	amongst the class (IV) employees (B-1 to 4) Except Chowkidars (BPS- 1)/ Cleaner (BPS-2), possessing Metric qualification having at least three (3) years' Service as such, on seniority cum fitness
38.	Time Keeper, (BPS-5).	(a) Secondary School Certificate from a recognized Board; and (b) knowledge of operating of computer having three months certificate course with skill of computer typing; and (c) Preference shall be given to a person having store keeping experience.	amongst the members of Service holding the post of Chowkidars (BPS-1), possessing Metric qualification having at least three (3) years' Service as such, on seniority cum fitness basis; and
39.	Photo Machine	(a) Secondary School	By initial recruitment.

	Operator, (BPS-5).	(b)	Certificate from a recognized Board; <i>and</i> one year's experience in operating different types of photocopy machines.	
40.	Assistant Turner, (BPS-4).			By promotion from amongst the members of Service holding the posts of Helper (BPS-2) (Machine Shop) having at least three (3) years' Service as such, on seniority cum fitness basis.
41.	Assistant Radiator Maker, (BPS-4).			By promotion from amongst the members of Service holding the posts of Helper (BPS-2) (Radiator Making Shop) having at least three (3) years' Service as such, on seniority cum fitness basis.
42.	Junior Supervisor, (BPS-5).	(a) (b)	Secondary School Certificate from a recognized Board; and having two (2) years' experience in handling operation and maintenance of tractor.	By initial recruitment.
43.	M.T. Driver/ Driver, (BPS-4).	(a) (b)	Middle Certificate; possessing a valid HTV/ LTV driving licence issued from the Licensing Authority; and having at least two years experience as driver.	 (a) 75% by promotion from amongst the members of Service holding the posts of M.T. Cleaners (BPS-2) possessing light Vehicle Driving License and having at least five (5) years' experience on seniority cum fitness basis; and (b) 25% by initial recruitment.
44.	Tractor-cum- Combine Harvester Driver (BPS-6), or	(a) (b)	Middle Certificate; possessing a valid HTV/ LTV driving licence	By initial recruitment.

	Tractor Driver (BPS-6).	issued from the Licensing Authority; and (c) having at least two years experience as driver.	
45.	Assistant Carpenter, (BPS-4).		By promotion from amongst the members of Service holding the posts of Helper (BPS-2) (Carpentry Shop) having at least three (3) years' Service as such, on seniority cum fitness basis.
46.	Assistant Moulder, (BPS-4).		By promotion from amongst the members of Service holding the posts of Helper (BPS-2) (Moulding Shop) having at least three (3) years' Service as such, on seniority cum fitness basis.
47.	Incharge <i>Chowkidar</i> , (BPS-4).		By promotion from amongst the members of Service holding the posts of <i>Chowkidar</i> (BPS-1) having at least three (3) years' Service as such, on seniority cum fitness basis.
48.	Hammer, (BPS-2).		By promotion from amongst the members of Service holding the posts of Helper (BPS-2) (Black Smith Shop) having at least three (3) years' Service as such, on seniority cum fitness basis.
49.	Helper/ Helper Hand/ Trained Helper, (BPS-2).	Literate.	By initial recruitment.
50.	Dozer Cleaner/ Tractor Cleaner, (BPS-2).	Literate.	By initial recruitment.
51.	M.T. Cleaner, (BPS-2).	Literate.	By initial recruitment.
52.	Store Cooli, (BPS-1).	Literate.	By initial recruitment.

53.	Mali,	Literate.	By initial recruitment.
	(BPS-1).		
54.	Serviceman, (BPS-1).	Literate.	By initial recruitment.
55.	Chowkidar, (BPS-1).	Literate.	By initial recruitment.