



15th
Dated Quetta, the ___ May, 2024

NOTIFICATION

No. SOR-II(16)7/2024-S&GAD/ 897-912. In exercise of the powers conferred by Section 25 of the Balochistan Civil Servants Act, 1974 (Act No. IX of 1974), the Government of Balochistan is pleased to make the following rules regulating the recruitment to the Balochistan Secretariat (Law Department's Miscellaneous Posts) (BPS-16 and above) Service, and prescribing conditions of service for the persons appointed thereto, namely:-

THE BALOCHISTAN SECRETARIAT (LAW DEPARTMENT'S
MISCELLANEOUS POSTS) (BPS-16 AND ABOVE)
SERVICE RULES, 2024

Service Rules No. X of 2024



PART-I-GENERAL

1. Short title and commencement.— (1) These rules may be called "the Balochistan Secretariat (Law Department's Miscellaneous Posts) (BPS-16 and above) Service Rules, 2024".
- (2) They shall come into force at once.
2. Definitions.—(1) In these rules, unless there is anything repugnant in the subject or context,-
- (a) "Act" means the Balochistan Civil Servants Act, 1974 (Act No. IX of 1974);
 - (b) "Appendix" means the Appendix annexed to these rules;
 - (c) "Appointing Authority" means the appointing authority as specified in rule 4;
 - (d) "Board" means a Board of Intermediate and Secondary Education established by law in Pakistan or any other educational authority or institution declared by Government in consultation with Commission to be a Board for the purpose of these rules;
 - (e) "Basic Pay Scale (BPS)" means the Basic Pay Scale of a post as specified in column 2 of the Appendix and such other post in the Service as may be specified by the Government from time to time for the purpose of these rules;
 - (f) "Commission" means the Balochistan Public Service Commission;
 - (g) "Department" means the Balochistan Law and Parliamentary Affairs Department;
 - (h) "Government" means the Government of Balochistan;
 - (i) "Initial recruitment" means appointment made otherwise than by promotion or transfer from another Service/Department/Post;

- (j) "Post" means a post as specified in column 2 of the Appendix and such other post in the Service as may be specified by the Government from time to time for the purpose of these rules;
- (k) "Provincial Selection Board" means a Board constituted by Government under rule 6-A of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009;
- (l) "Recognized Institute" means any institute established by law in Pakistan or any other Institute declared by the Government in consultation with the Commission to be a recognized Institute for the purpose of these rules;
- (m) "Recognized University" means any University established by law in Pakistan or any other University declared by the Government in consultation with the Commission to be a recognized University for the purpose of these rules;
- (n) "Rules" means the Balochistan Secretariat (Law Department's Miscellaneous Posts) (BPS-16 and above) Service Rules, 2024;
- (o) "Service" means the Balochistan Secretariat (Law Department's Miscellaneous Posts) (BPS-16 and above) Service; and
- (p) "Subordinate Service" means the Balochistan Secretariat (Law Department's Miscellaneous Posts) (BPS-1 to 15) Service.

(2) Words and expressions used but not defined herein above sub-rule (1), unless the context otherwise requires, shall have the same meanings as assigned to them in the Act.



PART-II-RECRUITMENT

3. Eligibility and Composition of the Service.— (1) No person who is married to a foreign national shall be eligible for appointment to the Service.

(2) The restriction imposed hereinabove sub-rule (1), may be relaxed by Government in case of a person who is married or proposed to marry a foreign national of any country recognized by the Government of Pakistan.

(3) The Service shall comprise of the posts as specified in column 2 of the Appendix and such other posts as may be determined by Government from time to time.

4. Appointing Authority.— Appointment to the posts in the Service shall be made by the appointing authority as specified in rule 4 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009.

5. Method of Recruitment.—(1) The appointment to the posts and Basic Pay Scale of the post in the Service shall be as specified in column 4 of the Appendix.

(2) All the posts for initial recruitment shall be filled from amongst the candidate domiciled/local of Balochistan.

6. Age.— No person, who is less than 18 years or more than 28 years of age shall be appointed to the Service by initial recruitment:

Provided that only the upper age limit may be relaxed in terms of rules 3 and 4 of the Balochistan Government Initial Appointment to Civil Service Posts (Age and Relaxation of Upper Age Limit), Rules, 2012.

7. Qualification.— (1) No person shall be appointed to a post and Basic Pay Scale in Service by Initial recruitment, unless he possesses the qualifications prescribed for the post in column 3 of the Appendix.

(2) No person, not already in Government Service, shall be appointed to the Service unless he produces a certificate of character from the Principal/Academic Officer of the academic institution last attended and also certificates of character from two other responsible persons/gazetted officers, not being his relatives and who are well acquainted with his character and antecedents.

(3) No person shall be appointed by initial recruitment to the Service unless he is declared to be physically fit by the Medical Board constituted by the Government for the purpose.

PART-III-CONDITIONS OF SERVICE

8. Probation.— A person appointed to a post in the Service on regular basis shall remain on probation for a period as prescribed in rule 2-A of the Balochistan Civil Servants (Confirmation) Rules, 2012.

9. Confirmation.— After satisfactory completion of the probationary period, a civil servant appointed on probation under rule 8; provided that he holds a substantive post, shall be eligible for confirmation in service or a post or a Basic Pay Scale as prescribed in rule 20 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009 and in rule 3 of the Balochistan Civil Servants (Confirmation) Rules, 2012.

10. Seniority.— (1) The inter se seniority of the members of the Service appointed to the posts in the same Basic Pay Scale shall be determined as prescribed in rule 21 of the Balochistan Civil Servants (Appointment, Promotion and Transfer) Rules, 2009 and in the Balochistan Civil Servants (Seniority) Rules, 2008.

11. Liability to Transfer and Serve.— The members of the Service shall be liable to—

- (a) transfer anywhere in Balochistan; and
- (b) to serve in any department of Government or any local authority or statutory body setup or established by Government:

Provided that where a member of the Service is required to serve in a post outside his Service or cadre, his terms and conditions of service as to his pay shall not be less favourable than those to which he would have been entitled, if he has not been so required to serve.

12. General Rules.— In all matters not expressly provided for in these rules, members of the Service shall be governed by such rules as have been or may hereafter be prescribed by the Government and made applicable to them.

13. Relaxation.—Any provision of these rules, for reasons to be recorded in writing, may be relaxed in individual cases, if the Chief Minister is satisfied that a strict application of the rules would cause undue hardship to the individual concerned:

Provided that wherever such relaxation involves a question on which consultation with the Commission is mandatory, the Commission shall be consulted before the relaxation is made.

14. Delegation.—The Government may delegate all or any of its powers under these rules, to any officer subordinate to it.

15. Repeal.— The Balochistan Secretariat (Law Department's Miscellaneous Posts) (B-16 and above) Service Rules, 2002 are hereby repealed.



BY ORDER OF
GOVERNOR BALOCHISTAN
CHIEF SECRETARY
BALOCHISTAN

The Chief Controller,
Printing and Stationery Department,
Balochistan, Quetta for publication
and provision of 20 copies of the Gazette.

No. Even. Dated. Even.


A copy is forwarded for information to:-

1. The Senior Member, Board of Revenue Balochistan, Quetta.
2. The Additional Chief Secretary (Dev.), GoB, P&D Department, Quetta.
3. The Chairman, Chief Minister's Inspection Team, Quetta.
4. The Principal Secretary to Governor Balochistan, Quetta.
5. The Principal Secretary to Chief Minister Balochistan, Quetta.
6. The Registrar, Balochistan Service Tribunal, Quetta.
7. The Secretary, GoB, Law and Parliamentary Affairs Department, Quetta with reference to his letter No.Legis:4-137/Law/2002/72 dated 23rd April, 2024.
8. The Accountant General Balochistan, Quetta.
9. The Additional Secretary (Staff) to Chief Secretary Balochistan, Quetta.
10. The Secretary, Balochistan Public Service Commission, Quetta.
11. The Deputy Secretary (Services-III) S&GAD, Quetta.
12. All the Under Secretaries/Section Officers in S&GAD, Quetta.
13. The Private Secretary to Secretary S&GAD, Quetta.
14. The P.A to Additional Secretary (Regulations) S&GAD, Quetta.
15. The P.A to Deputy Secretary (Regulations) S&GAD, Quetta.
16. Master File.


(GHULAM SULTAN) 15/05/24
Under Secretary (Regulations-II)
S&GAD


APPENDIX

{See Rules 2 (1) (b) 3 (3), 5 & 7 (1)}

Serial No.	Nomenclature and basic pay scale (BPS) of the post	Minimum qualification for initial recruitment	Method of recruitment
1	2	3	4
1.	Additional Secretary cum Draftsman (BPS-19)	---	By promotion from amongst the Deputy Draftsman (BPS-18) possessing Bachelor's Degree in Law (LL.B) with at least seven (7) years' service as such, on seniority cum fitness basis; OR By transfer from amongst the District Attorneys (BPS-19) having at least five (5) years' experience in legislative drafting.
2.	Additional Solicitor (BPS-19) 	---	By promotion from amongst the Deputy Solicitor (BPS-18) possessing Bachelor's Degree in Law (LL.B) with at least seven (7) years' service as such, on seniority cum fitness basis; OR By transfer from amongst the District Attorneys (BPS-19) having at least five (5) years' service as such.
3.	Director-Cum-Additional Secretary (BPS-19)	---	By transfer from amongst the District Attorneys (BPS-19) having at least five (5) years' experience in legislative drafting and Parliamentary Affairs matters.
4.	Director (Codification) (BPS-19)	---	By promotion from amongst the Deputy Director (Codification) (BPS-18) possessing Bachelor's Degree in Law (LL.B) with at least 12 years' service in BPS-17 and above, on seniority cum fitness basis; OR By transfer from amongst the District Attorneys (BPS-19) having at least three (3) years' experience of Codifying the law.
5.	Deputy Director Cum Deputy Secretary (BPS-18)	---	By transfer from amongst the Assistant District Attorneys (BPS-18) having at least one year's service as such.

6.	Deputy Director (Codification) (BPS-18)	---	(a) 50% by promotion from amongst the Assistant Director (BPS-17) with at least five (5) years' service as such, on seniority cum fitness basis; and (b) 50% by transfer from amongst the officers of Science and Information Technology Department having five years' experience in codifying and uploading laws.
7.	Deputy Draftsman (BPS-18)	(a) Bachelor's Degree in Law (LL.B) (at least in Second Division) from a recognized University; and (b) having at least five (5) years' experience as practicing Advocate, preferably one year's experience in legislative drafting and having registration with Balochistan Bar Council.	By transfer from amongst the Assistant District Attorneys (BPS-18) having one year's experience in Legislative Drafting. In case of non-availability, the post will be filled by initial recruitment.
8.	Deputy Solicitor (BPS-18)	(a) Bachelor's Degree in Law (LL.B) (at least in Second Division) from a recognized University; and (b) having at least five (5) years' experience as practicing Advocate, preferably one year's experience in Solicitor and having registration with Balochistan Bar Council.	By transfer from amongst the Assistant District Attorneys (BPS-18). In case of non-availability, the post will be filled by initial recruitment.
9.	Chief Translator (BPS-18)	Master's Degree in English (at least second division) and LL.B with three years experience of legislative translation from English into Urdu.	By initial recruitment.
10.	Senior Librarian (BPS-18)	---	By promotion from amongst the members of the service holding the post of Librarian (BPS-17) possessing Master's Degree in Library and Information Science with at least five (5) years' service as such, on seniority cum fitness basis.



11.	Translator (English to Urdu) (BPS-17)		(a) Master's Degree at least in Second Division in English Literature from a recognized University; and (b) Having at least two (2) years' experience of translation from English to Urdu	By initial recruitment; and in service training for two months from a recognized Institute shall be mandatory.
12.	Research Officer (BPS-17)		(a) Bachelor's Degree in Law (LL.B) (at least in Second Division) from a recognized University; and (b) having at least three (3) years' experience as practicing as an Advocate; and (c) having valid registration with Balochistan Bar Council.	By initial recruitment.
13.	Publication Officer (BPS-17)		---	By promotion from amongst the members of the Service holding the post of Proof Reader (BPS-16) possessing BS in English with at least three (3) years' service as such, on seniority cum fitness basis.
14.	Assistant Director (BPS-17)		Master's Degree (at least second division) in Computer Science or BS Computer Science or BS (Information Technology) or BS in Computer Engineering or BS (Software Engineering) from a recognized University.	By initial recruitment.
15.	Librarian (BPS-17)		BS in Library and Information Science (at least in second division) from a recognized University and in addition the candidate having Bachelor's Degree in Law shall be preferred.	By initial recruitment.
16.	Superintendent (Codification) (BPS-17)		---	By promotion from amongst the members of the Service holding the post of Assistant (Codification) (BPS-16) possessing LL.B Degree with at least three (3) years' service as such, on seniority cum fitness basis.



17.	Proof (BPS-16)	Reader	BS in English at least in second division from a recognized University or equivalent qualification preferably six (6) months experience as such.	By initial recruitment; and in service training for two months from a recognized Institute shall be mandatory.
18.	Web Content Author (BPS-16)		Master's Degree (at least second division) in Computer Science or BS Computer Science or BS (Information Technology) or BS in Computer Engineering or BS (Software Engineering) from a recognized University. Preferably experience in networking.	By initial recruitment.
19.	Assistant (Codification) (BPS-16)		(a) Bachelor's Degree in Law (LL.B) from a recognized University; and (b) having at least three (3) months Office Automation Certificate in computer operations from a recognized Institute.	By initial recruitment.



Ghulam Sultan
15/05/24
(GHULAM SULTAN)
Under Secretary (Regulations-II)
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